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MMSD SCHOOL IMPROVEMENT PLAN						
School: Mendota		Annual Plan for 2007-08 (year)				
Principal: Sandy Gunderson		Date: October 2007 – Finalized June 3, 2008				
<p>SIP Goal #1: CURRICULUM CONTINUITY FOCUS Mendota School will continue to produce detailed curriculum documents (Math, Language Arts, Science, Social Studies and Technology) And will meet or exceed district, state and national standards. Curriculum and all materials will be aligned to these same standards. During 2007-2008 we will emphasis math and literacy (see goal #2) for staff development and implementation of best practices as part of the Title I Supplemental Grant.</p>						
<p>Check the primary area addressed by the goal: <u> </u> Engagement <u> x </u> Learning <u> </u> Relationships</p>						
<p>Rationale (Reference data sources that substantiate the need for this goal.): K-5 Curriculum Continuity was identified as a major need for Mendota School. Work on this goal has been continuous for ten years in all content areas. Alignment of the curriculum to the state and local standards is critical in an era of high stakes testing. Results of WKCE from Mendota document our success and need to continue with this goal, especially in the areas of math and literacy.</p>						
<p>Objective 1.1 (The objectives listed for this goal, when considered together, should address all students and all staff.): All Mendota teachers will demonstrate progress with the implementation and differentiation with the four block math instruction and demonstrate best practices and staff development throughout 2007-2008 as part of the Title I Supplemental Grant. Teachers will utilize data to drive math educational decisions with their learners.</p>						
<p>Measurement Strategies for Objective 1.1: Academic gains in achievement in both formal and informal assessments throughout the year (PMA, 3-5 WKCE, on going assessments) Teacher satisfaction with professional staff development in content areas</p>					<p>Complete this section for staff development action steps only</p>	
#	Action Steps for Objective 1.1 List each action step for this objective on a separate line. Add lines as needed. (The action steps should show a systemic approach to improvement that addresses the specific objective. Action steps should include at least one item that emphasizes collaboration/supports the achievement of a more collaborative culture.)	Timeline (Specify month and year.)	Person(s) Responsible	Progress (Please date each entry)	Staff Positions Involved (Specify grade levels, disciplines, etc.)	\$ Cost Source*
1	<p>MATH a. District level consultation and support for the development and implementation of a math plan as part of the Title I Supplemental Grant and for K-5 math interventions strategies</p> <p>b. The teachers will complete math inventories, surveys K-5) on staff development needs and materials – implement with support from Title I Supplemental Grant</p> <p>c. Focused staff development on new district math binders: K-2 Learning</p>	Sept. 07 June 08	District math Resource Personnel – Julie Melton IRT math Cathy Hunt CC Action Team members K- 5 and special ed teachers and principal Support and over site provided by District Title I	Oct. School Math Plan completed. Oct. Math /materials and staff development surveys Monthly staff and cadre meetings c. Dec. Jan. Feb. classes at Mendota	c. K-5 teachers for PAC or extended employment for 10 teachers 10 hours	c.\$1,700 Title I Supplementa I

	<p>Mathematics in the Primary Grades and 3-5 Learning Mathematics in the Intermediate Grades:</p> <p>d. Participate in district training on Learning math in Intermediate Grades (3- 5 teachers) – (Launching the 3-5 Math Notebook)</p> <p>e. Building level IRT math consultation and in-classroom support for best practices and curriculum differentiation with K-5 Every Day Math, Four Block system, K-2 and 3- Math notebooks</p> <p>f. Monitor WKCE math results and changes through item analysis and share with teachers to identify effective strategies to reach all learners.</p> <p>g. Presentations and modeling at staff meetings and cadre meetings to cover Everyday Math 3rd edition changes, use and purpose of new math materials.</p> <p>h. Provide training and implementation of district revised SIMS Semester II. Teachers identify appropriate interventions and document.</p> <p>i. ELM evaluation and ordering of all school materials including math Serve on district Math committee to assist with alignment.</p> <p>j. Mendota will have a representative n the Grade 3-5 Math Intervention Committee</p>		<p>Planning Committee and Principal</p> <p>Support also provided by district for training</p> <p>C Hunt IRT on Math Intervention Team</p> <p>Teachers IRT’s Principal</p> <p>Cathy Hunt IRT</p>	<p>d. Math coach attended classes at Lapham all year</p> <p>e. ongoing and at cadre meetings all year.</p> <p>f. at monthly cadre meetings. Also did item analysis third quarter SAGE goals and met with each teacher to review progress.</p> <p>g. Monthly cadre meetings all year</p> <p>h. Staff development day in April successfully completed</p> <p>i. ELM intent Nov. and ELM order completed in May</p> <p>j. Cathy Hunt, math coach participated</p>	<p>d. Five 2/3, 3 and 4/ 5 classroom teachers and 3 special ed teachers 16 sub days</p> <p>j. 2 sub days</p>	<p>d. \$3,088 district funding</p> <p>j. \$ 386. District funded</p>
<p>2</p>	<p>SCIENCE a. Consultation in Science Curriculum Development and materials K-5. Staff development on district mandated nutrition unit to be held at cadre meetings.</p> <p>b .Align UW 2/3 Nutritionists lessons with district and state standards.</p> <p>c .Attend district workshops taught by district instructional resource personnel (ASK), Provide input on district level curriculum and share out with Mendota staff</p> <p>d. Inventory and purchase FOSS and supplemental materials with ELM</p>	<p>Sept 07 June 08</p>	<p>2/3 grade teachers CC Action Team IRT Principal</p> <p>J. Bartholow ASK Teachers</p> <p>CC Action Team</p>	<p>Sept – Nutrition alignment Nov. cadre meetings with IRT and action team members</p> <p>b. alignment October 2007</p> <p>c. throughout Semester II</p> <p>d. inventory Sept 2007 completed</p>		
<p>3</p>	<p>SOCIAL STUDIES a. Consultation by District level Social Studies IRT.</p>	<p>Sept 07</p>	<p>District IRT</p>			<p>\$</p>

	<p>Social Studies curriculum review, particularly at the 2/3 grade level: discussions at cadre meetings throughout the year.</p> <p>b. Continue curriculum development and materials evaluation K-5 with district level support as request. Supplement Social Studies resources with ELM funds.</p> <p>c. Pilot one chapter of district’s new social studies textbook at 4/5 grade level.</p> <p>d. Review current curriculum at each grade level to make sure everyone is following it.</p> <p>e. Inventory and purchase SS and supplemental materials as needed with ELM</p>	<p>June 08</p>	<p>Pilot chapter led by Janice Bartholow 4/5</p> <p>Action team members</p> <p>Review of curriculum: facilitated by action team members at cadre meetings.</p> <p>CC Action Team</p>	<p>a. Fall and Feb. cadre meeting and Curriculum Continuity Action Team throughout the year.</p> <p>b. Feb Curriculum Continuity AT</p> <p>c. Semester I</p> <p>d. Curriculum Continuity AT Feb 08</p> <p>e. ELM order May 08</p>		
<p>4</p>	<p>TECHNOLOGY INSTRUCTION a. Create/ distribute Tech Tips for PC/Windows and create and distribute a software survey.</p> <p>b. Upgrade Technology Lab to include new teacher station with projector and screen</p> <p>c. Technology curriculum and alignment to be discussed at cadre meetings: facilitated by action team members.</p> <p>d. Attend WEAC workshop on SMART board and purchase if recommended</p> <p>e. Add two computers to special ed for IEP’s</p>	<p>Nov.</p> <p>Dec.</p> <p>Nov.</p> <p>Sept.</p>	<p>Technology Committee representing each grade level and special ed</p> <p>District support staff Brett K. and Lynda C.</p>	<p>a. and c. Monthly Review of curriculum: facilitated by action team members at cadre meetings. Distributed to everyone</p> <p>b. added SMART board. with teacher input completed May 08 – PD from staff meeting</p> <p>d. Oct. WEAC convention attended chairperson attended</p> <p>e. added cascaded computers room 12</p>		<p>\$</p>
<p>5</p>	<p>CURRICULUM AND STAFF DEVELOPMENT FOCUS a. Members serve as curriculum and instruction leaders. Provide action team updates and mini-in-services at monthly cadre meetings.</p> <p>b. Facilitate review of WKCE item analyses and how to use the data reviewed to make educational decisions</p>	<p>Sept 07 – June 08</p>	<p>Action Team members All Staff give input DIRT IRT – C. Hunt IRT Kelli Hanson School Facilitator - Sturdevant</p>	<p>a. completed May 08</p> <p>b. completed Sept/Oct for 06-07 data</p> <p>c. completed Sept 07 staff meeting</p> <p>d. completed throughout the school year.</p> <p>e. completed throughout school</p>		<p>\$</p>

<p>c.Survey and arrange staff development opportunities at Mendota in areas of curricular need. Arrange classes on campus with district personnel providing instruction as requested</p> <p>d.Provide in house staff development through in-class consultation and support, weekly grade level instructional meetings, monthly multi-grade cadre meetings and monthly staff meetings and/or PAC as appropriate</p> <p>e. Attend district workshops taught by district instructional resource personnel and cadre workshops facilitated by building instructional resource teacher.</p> <p>f. Coordinate with Mendota Cultural Arts committee to assure all programs and field trips align with curriculum standards and are equitable.</p>		<p>Principal</p> <p>Action Team Members serve on Cultural Arts and Technology Comm.</p> <p>Special teachers, Principal and select teachers</p>	<p>year.</p> <p>Used district system for aligning to standards.</p>		
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MMSD SCHOOL IMPROVEMENT PLAN						
School: Mendota		Annual Plan for <u>2007-08</u> (year)				
Principal: Sandy Gunderson		Date: October 2007 – Finalized June 3, 2008				
SIP Goal #2: LITERACY FOCUS						
Mendota students in K-3 SAGE classrooms and 4/5 graders will meet or exceed district goals for reading. During 2007-2008 we will emphasis literacy and math (see goal #1) for extensive staff development and implementation of best practices as part of the Title I Supplemental Grant.						
Check the primary area addressed by the goal: <input type="checkbox"/> Engagement <input checked="" type="checkbox"/> Learning <input type="checkbox"/> Relationships						
Rationale (Reference data sources that substantiate the need for this goal.):						
K-5 Curriculum Continuity was identified as a major need for Mendota School. Work on this goal has been continuous for ten years in all content areas. Alignment of the curriculum to the state and local standards is critical in an era of high stakes testing. Results of WKCE from Mendota document our success and need to continue with this goal, especially in the areas of math and literacy.						
Objective 2.1 (The objectives listed for this goal, when considered together, should address all students and all staff.):						
By June 2008 teachers will report increased knowledge, understanding, and improvement in instructional strategies regarding meeting the needs of all learners. All staff will utilize data to drive educational decisions about literacy with their learners.						
Measurement Strategies for Objective 2.1:						Complete this section for staff development action steps only
Academic gains in achievement in both formal and informal assessments throughout the year as measured spring and fall K-2 PLAA testing, writing in grades 3 and 5, K-3, WKCE for 3, 4 and 5 th graders and informal assessments by classroom teachers during daily guided reading. Teacher satisfaction with professional staff development in content areas						
#	Action Steps for Objective 2.1 List each action step for this objective on a separate line. Add lines as needed. (The action steps, considered together, should show a systemic approach to improvement that addresses the objective.)	Timeline (Specify month and year.)	Person(s) Responsible	Progress (Please date each entry)	Staff Positions Involved (Grade levels, etc.)	\$ Cost
						Source*
1	a. Create and Implement Literacy and Staff Dev. Plan	Sept 07-	Dist. IRT	a. Completed spring 2008		\$

	<p>District level consultation and support for the development and implementation of a literacy plan as part of the Title I Supplemental Grant and for K-5 literacy interventions strategies</p> <p>bathe teachers complete literacy inventories and surveys K-5 on staff development needs and assess classroom and book room materials Implement with support from Title I Supplemental Grant</p> <p>c. Focused staff development on new district 3-5 Literacy Notebook and participate in district training</p> <p>d. IRT participate in district Title I Supplemental meetings focused on literacy and facilitation</p> <p>e. Monitor WKCE reading results and changes through item analysis and share with teachers to identify effective strategies to reach all learners.</p> <p>f. Building level IRT literacy consultation and in-classroom support for our K-5 Literacy Block, K-2 and 3-5 Literacy notebooks</p> <p>g. Monthly staff meetings and cadre meetings to obtain input from teachers and then facilitate discussions on reading comprehension skills and share best practices in literacy using both notebooks</p> <p>h. Provide training and implementation of district revised SIMS Semester II for literacy (Lynn Gabrielson working this summer)</p>	<p>Oct 07- June 08</p> <p>Oct.- June 08</p> <p>Sept 07-June 08</p> <p>monthly</p>	<p>C. Gleason M. Ziegler IRT Principal</p> <p>Title I Staff</p> <p>All classroom teachers</p> <p>Kelli Hanson</p>	<p>b. completed fall 2007</p> <p>c. completed 10/07 – spring 2008</p> <p>d. completed May 2007</p> <p>e. completed for 2006-07 scores in fall of 2007. In progress for 2007-08 scores.</p> <p>f. completed June 2008</p> <p>g. completed June 2008</p> <p>h. completed April 2007</p>	<p>c. 14 2- 5 teachers one hour extended employment</p> <p>h. summer extended employment 1 teachers 50 hours</p>	<p>c. \$238 Mendota budget</p> <p>h. \$850. Title I supplement</p>
2	<p>Literacy Enrichment: a. Reinstate Rock and Read at Kindergarten with additional staff providing services 3 x week</p> <p>b. Provide staff development to SEA/EA/support staff for implementation of Rock n Read program</p> <p>c. Provide Reading Recovery .7 for 20% of lowest readers in grade 1</p> <p>d. Provide SPRAC Back Pack Program for first graders</p>	<p>Launch Oct.07</p> <p>Oct.07</p>	<p>Title Staff SEA EA Principal Support Staff K, Hanson D. Bailey Grade 1 teachers</p>	<p>a. completed spring 2008</p> <p>b. completed fall 2007 and Jan. 2008</p> <p>c. completed spring 2008</p> <p>d. completed semester I 2008</p>	<p>b. 12 SEA 2 hours extended work</p>	<p>\$408.</p>
3	<p>Data Analysis: a. Implement Literacy Assessment Wall (year 3) during cadre meetings and assist staff with data analysis and assessment as needed Share targeted students with 3- 5 teachers</p> <p>b. Complete WKCE Item Analysis and share with teachers at cadres. Teachers identify strategies instruction in missed items</p>	<p>Sept Jan March June</p>	<p>IRT for literacy Title I staff facilitate classroom teachers at cadre</p>	<p>a. completed spring 2008</p> <p>b. completed fall 2007</p>		<p>\$</p>
4	<p>Coordination of Book Room a. Research and purchase new books and supplemental literacy materials for professional use.</p> <p>b. Complete -7-08 inventory of materials and put titles into the computer</p>	<p>Sept 07- June 08</p>	<p>Literacy Action Team and Title I Parent volunteers</p>	<p>a. Completed Used Big 10 \$</p> <p>b. In progress – to be completed summer 2008</p> <p>c. Maintained existing volunteers through</p>	<p>2 teachers 20 hours extended employment</p>	<p>\$680.</p>

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	c. Recruit and train literacy tutors and volunteers for K-3 students		VISTA staff C. Ginger	VISTA		
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School: Mendota		Annual Plan for 2007-08 (year)				
Principal: Sandy Gunderson		Date: October 2007 – Finalized June 3,2 008				
SIP Goal #3: HOME /SCHOOL/ COMMUNITY PARTNERSHIPS AND COLLABORATION FOCUS						
Improve school home and community relationships and partnerships by nurturing and sustaining existing relationships.						
Check the primary area addressed by the goal: Engagement Learning X Relationships						
Rationale (Reference data sources that substantiate the need for this goal.):						
Home School and Community partnerships are critical to student academic and social success at school. Mendota has a ten year history of successful relationship due to the work of the Action Team and all teachers and staff.						
Objective 3.1 (The objectives listed for this goal, when considered together, should address all students and all staff.):						
All Mendota Staff will continue to reach out to families and the community in various ways to build partnerships (parenting: communicating: learning at home: decision making and collaborating wit the community). These steps are based on Joyce Epstein’s Parent Involvement Model and part of our Title I parent plan.						
Measurement Strategies for Objective 3.1:						Complete this section for staff development action steps only
Percentages of parents attending school events such as parent teacher conferences, open house, and satisfaction results of parent climate surveys. Community and Corporate partnership surveys/interviews to measure satisfaction.						
#	Action Steps for Objective 3.1 List each action step for this objective on a separate line. Add lines as needed. (The action steps, considered together, should show a systemic approach to improvement that addresses the objective.)	Timeline (Specify month and year.)	Person(s) Responsible	Progress (Please date each entry)	Staff Positions Involved (Grade levels, etc.)	\$ Cost
						Source*
1	Coordinate with PTO to provide quality opportunities for parent involvement that celebrates relationships and inclusive multi- cultural opportunities for all parents and stake holders.	Sept Oct. 07	Facilitator Principal	Completed June 2008. Mendota PTO is very active and successful with fund raising and promoting our school.		\$
2	Plan and implement inclusive multi-cultural activities that enhance home/school partnerships Thanksgiving Celebration ,Walk for Literacy, Talent Show, Science Night, Parent Teacher conferences, Open House, Multi cultural night, Yearbook, spring and Graduation Celebrations. Collaborate with Safe Haven MSCR Clubs to promote and showcase student talent at talent show. Promote student talent through Strings program, art and music classes at Mendota for talent show.	Sept 07 – June 08	Action Team Principal Facilitator Teachers Safe Haven MSCR staff	Completed all except multi-cultural night and science night June 2008 Talent show “Mendota Idol” was big success. Collaboration occurred. Large turn outs for all events		\$
3	Promote student/parent participation in home reading programs. Purchase and send books home with Title I students Write grant to support replacements SPARC backpacks for first graders with support from VISTA	Nov 07 – June 08	Title I K-5 teaches VISTA United Way	Completed June 2008 All program fully implemented with success. Next year all new SPARC bags due to Big 10 \$ and PTO collaboration		\$
4	Plan and implement three Parent/child Literacy and Math dinner meeting that promote home/school learning connections and partnerships	Sept 07- May 08	K/1 teachers Action Team	Three parent- teacher meetings held on schedule this year. Highly successful.	10 teachers extended	\$840.

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			Principal		employment 3 meetings 2 hours each @ \$17.00	
5	a. Plan and implement 2nd year Early Literacy Grant– 5 year olds with collaborative partners at Vera Court/ Safe Schools Healthy Start / Play and Learn Groups Encourage early literacy through physical activity and nutrition lessons. Expand literacy opportunities for 0 –5 neighborhood kids and caregivers b. Participate in grant writing for MSCR to become a CLC After School Program promoting math and literacy tutoring for 60 students	Sept 07- June 08	Principal Facilitator DPI and MMSD Collaborative Project MSCR staff Principal CLC Supervisor	Completed June 2008. Now on school calendar. Will not use Mendota school site for summer of 2008. Used in 2007. Completed and grant of \$5 million awarded over five year. Safe Haven Plus begins Fall 2008.		\$
6	Nurture partnerships with Webcrafters Corp (adopted Mendota), Vera Court, Packers Community Centers, UW Nutrition Programs, UW Center for Biology, UW Research Projects at Mendota, PTO Leadership and Steering Governance Committee members at Mendota	June 07 – June 08	Principal and teachers	Successful collaboration of all partnerships June 2008		\$

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School: Mendota Principal: Sandy Gunderson	MMSD SCHOOL IMPROVEMENT PLAN Annual Plan for 2007-08 (year) Date: October 2007 Finalized June 3, 2008
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SIP #4 CLIMATE AND ORDER – FOCUS
 Continue to improve the climate, safety and order at Mendota School through implementation of TRIBES, TLC collaborative model, Kronenberg Above the Line Model and other collaborative best practices to build relationships and engage all stakeholders

Check the primary area addressed by the goal: Engagement Learning Relationships

Rationale (Reference data sources that substantiate the need for this goal.):
 Mendota School is a very diverse multi-cultural school with high levels of poverty. Providing a welcoming, safe, orderly and friendly school environment is critical for academic success of all children and for staff and parent satisfaction. Mendota has worked on this area of improvement for over ten years. It was originally identified as a critical area of need for the school. We are proud of our success but need to continue to focus effort in this important area.

Objective 4.1
 All Mendota teachers will implement teacher endorsed models of TRIBES, TLC to build classroom and schoolwide community, implement Kronenberg ATL for behavior and safety and provide a safe, orderly and equitable environment for all stakeholders.
Measurement Strategies for Objective 4.1
 The TRIBES Learning Community Model will provide a framework for building this collaborative school culture as measured by district annual school climate surveys and teacher, parent and students feedback. Safety, order and equity will be measured by parent, staff and student surveys. Teachers will measure compliance with goals at every K/1, 2/3 and 4/5 cadre staff.

Complete This Section only for Staff Development Action Steps

#	Action Steps for Objective 3.2 List each step on a separate line. Add lines as needed. Together, all action steps should show a systemic approach to improvement that addresses school, classroom, and individual levels.	Timeline (Specify month and year.)	Person(s) Responsible	Date Complete	Progress	Staff Positions Involved (Grade levels, etc.)	\$ Cost
							Source*
1	a. Modeling in TRIBES at monthly staff meetings and classroom consultation. In classroom consultation and direct teaching and support for consistency and continuity for TRIBES and Kronenberg as requested by teachers, Review training of staff and training of new teachers in TRIBES and Kronenberg	Sept 08 June 08	Pat Smith CO Action Team Principal		a. Ongoing. Model at staff and cadre meetings. Focus on Kronenberg at Back to School workshop and throughout the year.	Pat Smith	\$ After school Mendota PAC
2	b. Plan and implement an Equity Book Club after school to continue our studies of race and equity. All staff participates in one full day of staff development on race and equity.	Sept. 07 Feb. 08	CO Action Team L. Jeffris		b. Book Club on Community Building in the classroom with 16 teachers. Summer 2008. What to Look for in a classroom, Alfie Kohn		\$
3	c. Continue implementation of “Inviting School Success” by Purkey and Novak on welcoming and inviting school environments and collaborative cultures.	Sept 07 – June 08	Lauri Frank consultant Principal IRT’s		On going consultation with Lauri Frank and entire staff. Laurie contract finalized June 13, 2008.		\$
4	d. Teachers will implement Mendota’s teacher created Life Skill Curriculum by supporting our school calendar of events, creating bulletin boards by life skills topic	Sept 07 – June 08	Teachers		Ongoing. Oct. bullying curriculum did not start on semester II>		\$

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	to promote positive behavior, cooperation, team building and communication among students.				Life Skills schoolwide focus ongoing		
5	e. Foster student understanding of the broader Mendota community by participating in Community Appreciation Assembly, Jump Rope for Heart and Literacy Walk.	Sept 07- June 08	Social worker PE teacher Facilitator		Completed all three events with student and parent participation		\$
6	f... Provide a safe and peaceful playground free of harassment and fighting by implementing peaceful playground games for teachers and staff. Continue educational supports of students through emotional skills building, communication skills and conflict resolution skills. b. Review and revise existing teacher created schoolwide systems that promote positive school climate and safety.(quiet hallways, pass systems)	Sept. 07 June 08	Teachers Social worker Principal CO memes		On going effort schoolwide to provide peaceful playgrounds. Reviewed school wide systems in Fall of 07 and again Fall 08 for commitment to the schoolwide systems in 08-09.		\$

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OTHER SCHOOL PRIORITIES REQUIRING STAFF DEVELOPMENT					
School:		Annual Plan for 2007-08 _____ (year)			
Principal:		Date:			
#	Priority or Initiative	Staff Development Action Steps (List each component on a separate line. Add lines as needed.)	Timeline (Specify month and year)	Staff Positions Involved	\$ Cost
					Source*
1					\$
					\$
					\$
					\$
2					\$
					\$
					\$
					\$

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